



Minutes of Management Meeting of 25th March 2026

Members: Glenda Adcock (Club President), Lewis Betts (Committee), Bill Blackburn (Hon. Club Treasurer), Alan Coombe (Chair & Trustee), Tony Dunton (Committee), Barry Flatt (Committee), Peter Harlow (Hon. Assistant Club Secretary), Rosemary Leeder (Committee), Terry Leeder (Hon. Club Secretary), Alan Tubby (Committee), Jean Webb (Hon. Bowls Secretary, Vice-Chair & Trustee), Maureen Hardy (Assistant Treasurer)

- 1) Apologies received from John Ottaway (Trustee)
- 2) Minutes of meeting of 21st January 2026 were agreed, subject to the Treasurer's original report being replaced, and signed by the Chair.

Proposed by B. Flatt, seconded by T. Dunton. J. Webb abstained.

- 3) There were no other matters arising from the previous meeting.
- 4) Club Secretary's Report.

Since the last meeting I have mainly been dealing with whatever issues arise daily. I received a request from BBC Productions who were looking for a location to film for an edition of Rip Off Britain, unfortunately the date they wanted we already had the room booked for an eighteenth birthday party. It would have been interesting otherwise.

Some members are still going outside during games without using the overshoes. The only way to stop this is to make the whole site a 'No smoking/vaping site'. A discussion followed and it was decided that it would need to be decided by the members.

Proposed: T. Leeder, Seconded: A. Tubby. Carried to AGM

Secretary has been asked if the scouts can come and try bowling, this has been set up for April with the help of Harry Geary and two volunteers.

The U3A are also interested in trying bowling and it has to be decided whether we do this through Bowls England, Bowling for Health for which we could get some finance, or as a club. We would need to run the Bowling for Health for eight weeks through the summer.

Permits have been produced for sixth form students to park on site and to date nine have been signed up. My contact at the school Mrs Humphries has this well organised and has collected payment, a total of £255 has been paid to the club with £15 to come.

5) Treasurer's report – see attached.

6) Bowls Secretary's Report – see attached.

7) Sub-Committee reports:-

7.1) Premises

A recent Fire Risk Assessment has been carried out and although generally things are okay there are a number of changes which we have to make, these are to be reviewed by Premises committee.

Large holes on the car park will be repaired by the team that did the last repairs and smaller holes by club members. It was suggested that we need a long term plan for resurfacing the entire car park.

7.2) Outdoor Green

The green is looking good and a plan of direction of play will be implemented.

The green will open on April 20th subject to the weather.

7.3) Social

A quiz is being held on 29th March with a Murder/Mystery evening to be arranged.

A darts and pool evening has attracted several entrants.

7.4) Recruitment

The recent meeting was cancelled.

8) A chair was elected for the AGM:- A. Coombe, Proposed by A. Tubby and seconded by J. Webb.

Agreed all in favour.

9) AOB

The question of whether to increase subscriptions was raised, with the Treasurer suggesting an increase of £5 as they weren't raised last year. An amendment to increase by £10 was suggested and voted on. The amendment was carried by 6 votes to 5.

The increased rates will be proposed as a motion to the Club AGM

Full (playing) Membership increase to - £85

Social Membership Ex Full Member increase to - £15

Social Membership Other increase to - £20

Junior Membership under 18 or in full time education to remain at - £5

Proposed by: B. Flatt. Seconded by: G. Adcock

J. Webb proposed a minor change to the constitution at 5f deleting 'Child Protection Officer' as we now have a Safeguarding Officer.

- L. Betts asked if we could entertain members from the local Parkinson's society. Agreed to pass to H. Geary with the U3A request to discuss arranging taster sessions.

- R. Leeder has arranged a window cleaning working group.

- a carpet cleaner to clean the dining room carpet will cost approx. £25, volunteers are required to assist. Cleaning will take place after 12th April 2026. Proposed by R. Leeder seconded by J. Webb. All in favour.

- J. Webb asked that a short article be written welcoming Saxon Bowls Club our new summer visitors to the club. T. Leeder, club secretary to action.

- J. Webb asked when we host events which coincide with the Ladies county league can a notice be placed at the top of the steps leading to the lower bowls hall entrance directing visitors to the top entrance to avoid distracting bowlers. It was suggested that a white board could be used. Office to discuss.

- G. Adcock asked if the door to the men's changing room could be fitted with a closer as the light is distracting when playing bowls on rinks 5 and 6.

Secretary to action.

Meeting Close at: 1150

Date of next meeting 22nd April 2026

Treasurer's Report to Management Committee, Wednesday 25 March 2026

a) Bowls Hall Lighting Upgrade

Following the decision to proceed with the Lighting Upgrade, in seeking a second source of LED tubes it was intimated that conversion of existing fittings was considered 'in the trade' to be a stopgap solution. The possibility of installing LED luminaires as an alternative was therefore investigated. Initially, one 600 x 600 panel was purchased on a sale/return basis for assessment and A.D.Royall asked to re-quote for fitting. A second quote was obtained from R&Q Electricians. A.Royall maintained his original quote with the proviso to reduce the cost if fitting took less time. R&Q's quote was considerably higher and was therefore rejected. In further discussion with A.R., W.B. and P.H. agreed for all eight fittings on the concourse to be replaced with LED panels as this was considered the only practical way to determine the light intensity at ground level. The additional panels were purchased and have been fitted. A.R. then suggested installing a 1200x600 panel adjacent to the converted unit on rink 6 for comparison. This is awaiting fitment.

Cost comparison

Option1: Convert existing fittings

1200mm LED tube 360 x 10.41 . . . 3,747.60

Option 2: Replace units with luminaires

1200x600mm panel 90 x 71.85 . . . 6,466.50

600 mm LED tube	7.65 ..	244.80	6 00x60 0 mm panel 8 x 19.94 . .	<u>159.52</u>
Labour	98 x 35.00 . .	<u>3 430.00</u>		6,626.02
		7,422.40	less 12% disc.	795.12
VAT (20%)		<u>1 484.48</u>		5,830.90
		<u>£ 8 906.88</u>	Labour	98 x 35.00 . .
				<u>3 430.00</u>
				9,260.90
			VAT (20%)	<u>1 852.18</u>
				<u>£11,113.08</u>

Both options will incur extra cost for hire of a scaffold tower and disposal of fluorescent tubes and additionally for option 2 the charge for skip hire for disposal of existing fittings.

Although initially cheaper, option 1 does have some potential drawbacks. The units are more than 13 years old and there is the possibility of heat deterioration of the connectors which could prove difficult to replace. Sourcing of the correct LED tubes, which typically have a warranty of three years, might also present a problem. On the other hand, the luminaires have a five year warranty and are CCT selectable between 3,000k, 4,000k and 6,500k and power selectable. They give a more even spread of illumination and are UGR (unified glare rating) compliant, assisting to eliminate glare for visual comfort. Additionally, they are more aesthetically pleasing and give a smoother profile to the suspended ceiling which, since the removal of the baffles, appears 'unfinished'.

Electricity consumption is approximately halved using LED. Based on the current annual usage and tariff, the pay-back period for the upgrade, excluding hire/disposal costs, will be between eighteen months and two years.

b) Legacy

The Club has received a legacy of £200 from the estate of the late Ian Stuart Winter. I have asked for the solicitor to pass on the Club's condolences to his relatives together with thanks for the legacy and indicated this will contribute to the planned lighting upgrade.

c) Brown Bin Service

The Brown Bin Service has proved successful in disposing of grass cuttings from the Outdoor Green. The contract has been renewed from April and by electing to pay by Direct Debit a reduction of £5 per bin secured. This more than offsets the £3 increase per bin over last year's charge. Only green matter is to be placed in bin: soil is prohibited and will result in the bin not being emptied.

d) Business Rates 2026-27

The Gross Charge for 2026-27 has been determined at £ 14,325. However, three levels of relief have been applied viz. Transitional Relief Supplement (£345), Supporting Small Business Relief (£3,079.54) and Non-Profit Discretionary Relief (£11,630.46), meaning the amount payable is £0.00. The amount paid in 2025-26 was £2,904.75

e) Rink Bookings — Summer Outdoor 2026

The Bowlr online Outdoor booking system has not been renewed for 2026. Instead an alternative system called 'Rink Diary' (which was previously used prior to Bowlr) has been contracted. Rink Diary is less sophisticated but more than adequate for the Club's needs. The Bowlr Indoor system will continue in place for summer indoor leagues and booking rinks. Renewal of the Bowlr Outdoor system would have cost £288 including VAT, whereas Rink Diary was £105 plus a one-off set-up fee (team modules) of £70 with no VAT.

f) Annual Accounts 2024-25

Draft accounts have been received and reviewed with Adam Hook at MLA Advisory. Final accounts are expected this week.

g) The Bar

The Bar continued to perform well during January and February, returning a combined profit of just over £800. The YTD now shows a credit of £1,011

h) Income I Expenditure Summary

February produced a credit £36 more than the debit accrued in January, thereby slightly improving the overall net YTD deficit to £4,003.

The Bank Balance at 28th February was £41,765.01.

WJB

24.03.26

Bowls Secretary's Report to Management Committee - 25/03/2026

Bowls Committee – The committee met last Wednesday and at this meeting the following items were discussed and agreed upon: -

- Items to be discussed in the open forum at this year's AGM.
- Number of teams to be entered into the County Leagues and Men's O60 Double Rink competition for indoor season 2026/27.
- Date and time of this year's Presentation evening – Friday 23rd October starting at 7.30pm.
- Introduction of a Singles league.
- Members not changing out from the shoes they arrive in before going onto the indoor carpet to play – referred to Club Secretary
- Members not changing or covering their bowls shoes before leaving the building to smoke/vape – referred to Club Secretary.
- The committee will next meet on 23rd April.

The minutes are available to view on the club website.

Indoor Bowls

With one game remaining, the Men's 'A' team currently in division one looks set to join our 'B' team in relegation to division two.

The Men's O60 Double Rink 'A' team retained the cup after beating Gallow 'A' in the final. Jamie Austin-Mills Triples team has reached the final of the 2025/26 County Championship. County Arts will host the final on Sunday 12th April at 2pm.

Un-played games are increasing again. A reminder highlighting the limited time left to play will be sent soon.

Entries for the Indoor Summer Leagues has been poor. One league may be possible if a suitable day and time is agreed with the interested teams. Indoor muddles will continue throughout the summer months.

Outdoor Bowls

Registration lists for the outdoor external leagues are up on the notice boards in the outdoor pavilion.

At the time of writing this report the outdoor schedule cannot be finalised yet, as I am waiting for the County competition dates and draws to be announced. These matches take precedence over local and domestic league fixtures.

The summer fixture booklet is in progress and the website calendar will be updated soon.

Weather permitting the outdoor green will open on Monday 20th April.

We will attempt to run two outdoor leagues on a Friday evening and Sunday morning using a format which requires less commitment but still provides competitive scoring. This will be explained and discussed in the open forum at the AGM.

To minimise costs and prevent booking confusion among members, a new online rink booking system will be available solely for the outdoor season.

Bowls Notice Boards

Members continue to tamper with the notices on the boards. Only the Bowls Officers or Captains are permitted to write, display or take down notices.

Membership Figures

Membership figures as at 24/03/2026

Membership Type	Male	Female	Total	+	-
Full	202	78	280	+3	
Life	3	4	7	0	
Hon. Life	3	1	4	0	
1.125	2	2	4	0	
Total	<u>210</u>	85	<u>295</u>	+3	
Social	27	25	52	+3	
Total Membership	<u>237</u>	<u>110</u>	<u>347</u>	+6	

Prospective new Full members = 5 (not included in above figures).