



Minutes of Management committee meeting of 21st January 2026

Members: Glenda Adcock (Club President), Lewis Betts (Committee), Bill Blackburn (Hon. Club Treasurer), Alan Coombe (Chair & Trustee), Tony Dunton (Committee), Barry Flatt (Committee), Peter Harlow (Hon. Assistant Club Secretary), Rosemary Leeder (Committee), Terry Leeder (Hon. Club Secretary), Alan Tubby (Committee), Jean Webb (Hon. Bowls Secretary, Vice-Chair & Trustee)

1. Apologies received from Maureen Hardy, John Ottaway
2. Minutes of meeting of 27th November 2025 were agreed and signed by the Chair.
3. There were no matters arising from the previous meeting.

4. Club Secretary's report.

- The Christmas draw was well supported financially raising £200 for buying prizes, unfortunately only seven people turned up for the evening when the draw was made which was disappointing as we had put bowls of chocolates and crisps on all the tables in the bar area and bought mince pies with Steve Williams providing the music. The draw was competed with those present and all prizes have now been collected.

- letters requesting payment have been sent to all who have an advertising board in the Club, to date one has paid two have declined so their boards will be removed. Awaiting response from the remainder. A few suggestions were made as to who locally we might approach to replace those lost.

- I am looking to hire out the hall for functions to make more use of our facilities and Lewis has suggested that we put a message on the Wymondham Facebook page advertising that we have a hall which would suit a club or activity to use on a regular basis. Lewis is happy to be the first contact point and pass to Club Secretary.

The form of words was discussed and with a few amendments agreed to pursue.

It was pointed out that we would need to have a contract stating that bowls club events would take priority over any hires to outside people.

- Since the open day I have dealt with 32 applications for new members but a few have not joined.
- The cobwebs mentioned at the last meeting have been removed, a suitable extending pole to remove anymore has been ordered.

- A notice has been put on the inside door leading to the lower exit asking those who go out for a cigarette/vape to use overshoes to prevent small stones being brought from the carpet in the lobby onto the bowls carpet. To date nobody has been observed doing so, any suggestions would be appreciated.

5. Treasurer's Report

Accounts 2024-25

Collation of Books and supporting documents is almost complete for submission to MLA Advisory for preparation of the Annual Accounts 2024-25. Provisional Trading Results indicate a surplus of just under £16,500 on a Turnover of £134,760, subject to Accountancy adjustment.

Water Leak Claim

The Loss Adjusters calculated the yearly average water usage to be £840.78. In consideration of the invoices for water consumption in 2024 at £1,902.35 they calculated a potential additional water usage as a result of the leak to be £1,067.57. With this and the trace works at £540, they recommended a settlement to the Insurers (NIG) in the amount of £1,607.57 prior to the deduction of the £500 policy excess. NIG accepted the recommendation and £1,107.57 was paid into the Club account on 11th December.

VAT Refund

There was a VAT refund of £348.78 for Q3 (September to November).

Un-played Games, 2024 Indoor Season

With the exception of £15.20 from one Team Leader, all outstanding fees for un-played games have been recovered. Efforts are ongoing to secure payment.

The Bar

The Bar was closed for eight days over the festive season as it was considered economically unviable to open due to the lack of domestic league fixtures. However, trading over the remainder of the month produced a net profit of £211 (6.48%).

Income | Expenditure Summary

Net Expenditure (£14,511.50) exceeded Net Income (£10,030.87) by £4,480.63 in December. A deficit of this order is not uncommon in the first month of the Club Financial Year. Over 63% of Expenditure arose from just three items; Light/Heat, Honoraria and Fees/Levies with a combined total of £9, 185.

The Bank Balance at 31st December was £41,376.15

6. Bowls Secretary's Report

Bowls Committee – The Bowls Committee has not met since our last Management meeting. The Committee is meeting next week on Wednesday 28th January.

Indoor Bowls – The domestic and County League teams are running smoothly, with no major issues being reported.

In the second round of the Mason Trophy the ladies beat Lowestoft, but then sadly lost in the third round to Mid Suffolk by 2 shots.

Ian Turnbull and Julian Cook became runners up in the County 2024/25 Pairs Championships.

Internal competitions have reached the final stage and the men's two finalists in each discipline will go forward to play in the County playoffs, starting in February.

Unplayed Games – Majority of members are keeping abreast of their postponed games and arranging them promptly. Reminder e-mails will shortly be sent out to offending teams.

IT Equipment – Members continue to tamper with the equipment on the concourse. The TV intended for rink allocation was instead used to watch the World Bowls on YouTube, and one of the iPads was used to access the Club website rather than for score entry. Besides being frustrating, these can be time-consuming to resolve.

Honours Boards – Have been updated.

Coach Bowls Ltd – Are looking at running a level 1 coaching course and have asked for dates to hold the practical sessions here at the club. Two members have shown interest in taking part and will be looking at the bursaries offered by the associations to cover the cost of the course. If this fails, I would like the Club to support these members with the cost.

Outdoor Bowls – Preparations are underway for next summer. The Norfolk Bowls County league fixtures and competition details are taking a bit longer to arrive because the association is installing a new system. Tony is in the process of organising the Age Concern League fixtures and friendly games. Chris Lacey is in contact with me regarding Saxon's fixtures and will advise accordingly.

Membership figures as at 20/01/2026

Membership Type	Male	Female	Total	+/-
Full	198	79	277	+8
Life	3	4	7	0
Hon. Life	3	1	4	0
U25	2	2	4	0
Total	<u>206</u>	<u>86</u>	<u>292</u>	<u>+8</u>
Social	25	24	49	0
Total Membership	<u>231</u>	<u>110</u>	<u>341</u>	<u>+8</u>

Prospective new Full members = 3 (not included in above figures)

7. Sub-Committee Reports:-

7.1 Premises

- The Zip heater in the small kitchen has been taken out and replaced by a small urn as it was felt to be more cost effective.

- A heating engineer has been found to service the boilers at £120 per boiler plus parts, next service due in September. The top boiler has been repaired.
- Anglia Stairlifts quoted £2500 to repair the chair lift although still under warranty. As it is working all right now the offer has been declined.
- PAT testing was completed on 19th January, although the main fuse board has to be tested.
- The lights in the ladies changing room have been replaced with LED's and a new hand dryer placed in the ladies toilets.
- Quotes have been received to replace the lights in the bowls hall to LED's from replacing the tubes and rewiring them to replacing the whole unit.
- Parking – it was agreed to look at installing parking signs along the fence reserving spaces for club members.
- Student parking – permits required for 6th form students to use our car park.

7.2 Outdoor Green

The green is looking good for the time of year and work is continuing.

Date of opening of the outdoor green is 20th April 2026.

7.3 Social

Glenda has agreed to run the darts/snooker competition, which has been popular before.

7.4 Recruitment

A recruitment meeting is due to take place shortly with feedback to the management committee at the next meeting.

8. AOB

It was agreed to hire a carpet cleaner to use on the carpet in the bar area and the dining hall.

Meeting closed at 11:22.

Date of next meeting: 25th March 2026 at 10 am.