



Wymondham Dell Bowls Club

54B, Norwich Rd, Wymondham. NR18 ONT

Minutes of the Management Committee Meeting
Thursday 5th June 2025

These minutes have not yet been ratified

	Present Glenda Adcock (Club President), Lewis Betts (Committee), Bill Blackburn (Hon. Club Treasurer), Alan Coombe (Vice-Chair & Trustee), Tony Dunton (Committee), Barry Flatt (Committee), Maureen Hardy (Hon. Assistant Club Treasurer), Peter Harlow (Hon. Assistant Club Secretary), Rosemary Leeder (Committee), Alan Tubby (Committee), Jean Webb (Hon. Bowls Secretary & Trustee).
1.	Appointment of Chairperson & Vice-Chairperson – It was agreed that Alan Coombe (proposed Jean Webb, seconded Tony Dunton) will act as the Management Committee Chairperson and Jean Webb (proposed Glenda Adcock, seconded Rosey Leeder) as the Vice-Chairperson. All in favour.
2.	Apologies for absence were received from John Ottaway (Trustee).
3.	Minutes of the meeting for Thursday 24th April 2025 were approved and signed as a true record by the chair of the meeting proposed Alan Tubby, seconded Barry Flatt. Minutes of the meeting for Monday 19th May 2025 were approved and signed as a true record by the chair of the meeting proposed Barry Flatt, seconded Glenda Adcock.
4.	Matters Arising - Item 6.6 – See Treasurers report. Item 10.1 – Went well. Good support shown from our members. Item 10.2 – Ongoing. Item 10.3 – Club Secretary had spoken to fire brigade and is waiting for a reply. New Secretary to follow up. Item 10.4 – Sub-committee formed. Item 10.5 – Banner is acceptable as long as it is less than 6ft. Item 11.1 – Actioned.
5.	Club Affairs – Jean read out an email received from Ali Stevenson volunteering to assist with sourcing potential sponsors. — Club secretary's responsibility. Refer once a new secretary is appointed.
6	Treasurer's Report – Bill Blackburn
6.1	a) Unplayed Games, 2024-25 Indoor Season As of 28 th May the amount outstanding from unplayed games amounted to £266. This covered 16 games (8 Triples, 8 Pairs) involving 14 teams. Individual letters to the Team Leaders have been prepared and are awaiting address details. Fees owing range from £7.20 to £68.40. — It was agreed to send letters to the team leaders except for the veteran's league. For this league letters to be sent to individual players.
6.2	b) Brown Bins The confusion over where to place the bins for emptying has been resolved. Pick-up will be on the car park adjacent to the rear of the shed.
6.3	c) Telephone Answering Service Paperwork associated with the installation of full fibre last year revealed that the engineer who came to address the coverage problem was unable to reinstate the answerphone as this had to be effected at the exchange. As instructed, I rang BT and was informed that the account was flagged with a fault, i.e. at the BT end. Resulting from the call the answering service was activated within 24 hours.

<p>6.4</p> <p>6.5</p> <p>6.6</p>	<p>— Change Answer machine to activate on 10 rings.</p> <p>d) The Bar The Bar made a loss of £491.95 in April, followed by a surplus of £165.15 in May. The YTD balance now shows a net profit of £1,039.78 (4.95%) This compares favourably with the corresponding period in the last two years which showed a loss of £837.24 (-4.29%) in 2022-23 and £340.68 (-1.58%) in 2023-24. Income has fallen slightly from last year but a larger fall in Expenditure has produced the positive result.</p> <p>e) Income / Expenditure Summary Expenditure exceeded Income by £4,702 in April and by £2,817 in May, raising the YTD deficit for the first six months to £9,042 (-15.99%). However, compared with last year, this is a marked improvement from the May '24 YTD deficit which stood at £15,108 (-26.55%). Net Income over the period November-May for both years was almost identical, current year income falling by just £327 whilst Expenditure was £6,435 less, hence the overall reduction. Changes to the Employers N.I. thresholds has been detrimental to the Club Over the course of last year a total of £21.04 was paid, whilst in just the two months since the changes came into force, liability for Bar staff at £65.67, plus £32.92 for Cleaners, has shown a near five-fold increase in cost. The Bank Balance at 31st May, allowing for payments pending and adjusted to include final income for the month, credited to the account on 2nd June, was £21,609.01.</p> <p>— Treasurer to research into the threshold to pay employers National Insurance. — Club Secretary to update employee's contract of employment.</p> <p>Rink Fees – It was proposed by Bill Blackburn, seconded by Peter Harlow to increase the rink fees to £4.00 per session and £5.00 for Men's County League and competitions to take effect from 1st September 2025. Sale of tokens to increase as of today (05/06/2025). All in favour.</p>
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Bowls Secretary's Report – Jean Webb</p> <p>Bowls Committee The Bowls Committee last met on 29th April. At this meeting the following was agreed:</p> <ul style="list-style-type: none"> - National team Competitions for winter season. - Discussed the issues raised at this year's AGM open forum: Egham Trophy entered. Dress code for internal leagues – Referred to next meeting. Communication – ongoing. - Following appointments ratified: Alan Willer – Vice-President. Wendy Bryant – Indoor Captain Ladies' County League. Geoff Batley – Outdoor Captain Mixed National & County Team Competitions. Lin Packer – Ladies' Welfare Officer. Gordon Roberts – NCIBA delegate. Tony Dunton – NBA (Men's Section) delegate. <p>The committee's next meeting is on 24th June.</p> <p>Outdoor Bowls All external leagues are underway, with no major problems to report. The only worry is a lack of lady members playing outdoor bowls at the Club, 6 in total. The men lost both their opening games in the National Top Club and Double Rink team competitions, but all teams remain in the County team competitions. Still experiencing a few problems with some members not booking rinks for games. Making it difficult to know when the bar needs to be open.</p> <p>Indoor Bowls The finalised list of un-played games for 2024/25 has been passed onto the Club Treasurer for recovery of the outstanding rink fees. Applications for the winter leagues 2025/26 are coming in. An email is to be sent to the members as a reminder.</p>

7.4	<p>Fixtures have been set for the Ladies County League and County O60 Men's Double rink, and provisional fixtures have been received for the Men's County League.</p> <p>National Associations</p> <p>Received a statement from the English Indoor Bowling Association and Bowls England, informing us that they have been granted funding from Sport England to explore the potential of amalgamating as one National Governing Body for flat green bowls.</p>
8.	Sub-Committee Reports: –
8.1	<p>Premises – Peter Harlow</p> <p>Mike Moore has fitted new piping in the upstairs men toilets.</p> <p>My thanks to Barry Flatt and John Hardy for helping to fit the new roof on shed.</p>
8.2	<p>Outdoor Green & Grounds – Tony Dunton</p> <p>The green is playing well. We must thank Alan Willer for all the work he is putting into maintaining the green and surrounding area.</p>
8.3	<p>Social –</p> <p>Jamie Austin-Mills has booked a quiz for Saturday 18th October and is running the bingo with the help of Di Gibbins on the 1st Saturday of each month.</p> <p>— Invite Jamie Austin-Mills to join the social committee.</p>
8.4	<p>Recruitment –</p> <p>Club Open Day is to be held on Saturday 16th August. Further ideas and initiatives will be presented by Harry Geary at the next Management meeting.</p>
9.	<p>Hon. Club Secretary –</p> <p>One member, Terry Leeder has expressed an interest in the role.</p> <p>The Chair asked Rosemary Leeder to leave the room whilst this item was discussed.</p> <p>— It was agreed that Alan and Jean would meet with Terry to explain the responsibilities and Management expectations. The Committee granted them full authority to make the final decision regarding the appointment.</p>
10.	Any Other Business –
10.1	<p>Signage – To erect a sign at the entrance to the car park will cost approx. £300.00.</p> <p>— Proposed Alan Tubby, seconded Barry Flatt. All in favour.</p>
10.2	<p>Bowls Hall TV Monitor – TV rink monitor is not working a replacement will cost approx. £150.00.</p> <p>— All agreed to purchase a replacement.</p>
10.3	<p>Club Facebook Page – Jean asked permission to add Ali Stevenson on to the page as an administrator to help with updates etc.</p> <p>— All agreed.</p>
11.	Date of Next Meeting – Thursday 14th August 2025 at 10.00am

There being no further business the Chair closed the meeting. Time not recorded.

Chairperson (print):..... Signed:..... Date:.....