

Club Privacy Policy

In accordance with the General Data Protection Regulation.

This Policy addresses all aspects of member's and visitors' privacy which may arise through their association with the Wymondham Dell Bowls Club. This includes personal data used for membership and communication purposes, member's use of the website, access to the club facilities and the club's use of Closed-Circuit Television.

In no circumstances will the club pass on personal data to a third party, other than the instances specified in the Personal Data Section below: -

Personal Data

Personal data is defined as any piece of personal information that can be used to identify an individual, either directly or indirectly.

The Club collects the following personal data for each member:

- Full name.
- Telephone numbers.
- E-mail address.
- Home address including postcode.

This data is collected from the Club application and renewal forms and from the Club league and competition forms where appropriate the Clubs accident book.

It is stored securely either as a digital record on our membership database or in paper form.

Bowls England, English Indoor Bowls Association Ltd and local bowling associations/leagues may require that Clubs pass on certain personal data for their administrative purposes. The Wymondham Dell Bowls Club will only pass on member's names with no additional identifier unless member's permission has been granted.

If a member or visitor has a need for medical assistance, then the club may pass on personal data to the relevant medical authority, such as an ambulance crew of hospital staff.

You have the right to request a copy of the personal data held by the Club and the right to the correction or removal of such data from the membership database. You can ask about the data we hold about you by telephoning or writing to the Club Secretary.

Personal Data is stored only for the current members and non-renewing members will be removed from the database 3 months after the renewal cut-off time.

Website

We do not store any information about individuals who access our website except:

- Where contact is made using the "contact us" facility.
- Where contact is made by e-mail.

In which case the personal information given will be used exclusively for responding to that person.

We do not pass any personal details to third parties.

Links within our site to other websites are not covered by this statement and visitors should consult the other websites policies.

Photographs

We may take photographs and/or video recordings of you attending the club events. Which we may wish to use on our website, video display panel, or for advertising purposes. Unless you advise us otherwise, you expressly agree and consent to the use of these images, without compensation. We will not include personal data that will identify you i.e. first name and surname, without good reason or consent. For example, we may include the full name of a competition prize winner if we have that person's consent.

You have the right to the removal of personal data and/or photographs from the website or display screen.

Key Fob Access System

This is an operation solely to allow members access to the club premises. Each member's fob has a personal identifier which is used to validate the fob as being held by a current bona fide member. In the event of cessation of membership, the personal identifier is removed from the system and the fob is invalidated and will not work.

Closed-Circuit Television (CCTV)

The use of CCTV around the clubhouse and car park has been installed for the security of the clubhouse, members, visitors, employees and for the prevention and detection of crime. The CCTV will not be used for any other purpose and its use will be reviewed periodically.

Recorded images are securely stored and they are only retained long enough for any incident to be investigated. Apart from law enforcement bodies in the instance of crime, or insurance companies in the instance of damage to property, images will not be provided to third parties.

The person responsible for the operation of the system, i.e. the Club Secretary, will accept and act upon requests people may make for copies of their own stored image, (if still stored on the system) in a timely manner. Regular checks will be made to ensure that the system is working properly.