



# Wymondham Dell Bowls Club

54B, Norwich Rd, Wymondham. NR18 ONT

Minutes of the Management Committee Meeting  
Thursday 24<sup>th</sup> October 2024

	<p><b>Present</b>  Bill Blackburn (Hon. Club Treasurer), Tony Dunton (Committee), Barry Flatt (Committee), Diane Gibbins (Committee), Gary Goodrum (Committee), Maureen Hardy (Hon. Assistant Club Treasurer), Peter Harlow (Hon. Assistant Club Secretary), Rosemary Leeder (Committee), Jean Webb (Hon. Bowls Secretary &amp; Trustee) &amp; Stephen Williams (Chair &amp; Hon. Club Secretary).</p>
1.	<p><b>Apologies for absence</b> were received from Alan Coombe (President &amp; Trustee) &amp; John Ottaway (Trustee).</p>
2.	<p><b>Minutes of the meeting for Thursday 29<sup>th</sup> August 2024</b> were approved and signed as a true record by the chair of the meeting proposed Barry Flatt, seconded Gary Goodrum. <b>All in favour.</b></p>
3.	<p><b>Matters Arising –</b>  Item 8.2 – Ongoing.  Item 8.4 – No response from the Supermarkets regarding advertising boards.  Item 8.5 – Local firms in Wymondham have been approached regarding sponsorship, without a response. The firm Bathroom Supreme is pending and may be interested in an advertising board.</p>
4.	<p><b>Club Secretary's Report – Stephen Williams</b></p>
4.1	<p>Not a lot to report, situations that arise are being dealt with.</p>
4.2	<p><b>Bar</b> - Rosemary Leeder has been appointed Bar Leader. Rosemary will undertake additional duties on a voluntary basis receiving no remuneration.</p>
5.	<p><b>Treasurer's Report – Bill Blackburn</b></p>
5.1	<p><b>a) Accountancy</b>  There was a refund of VAT totalling £618.30 for Q2 (June-August). MLA Accountants are in the process of obtaining details of the Club's Accounts from Aston Shaw prior to issue of a 'Letter of Engagement' to the Club, together with notification to HMRC of change of accountants.</p>
5.2	<p><b>b) FIT Payment</b>  For the period 1<sup>st</sup> June–31<sup>st</sup> August the Solar Panel Installation generated 16,300 units with a value of £2,807. This brings the income since installation in September 2015 to £49,242, thus exceeding the net installation cost (£46,956) after nine years, by £2,287.</p>
5.3	<p><b>c) The Bar</b>  The Bar made a net loss of £346 in September, cancelling out the net profit of £309 in August. Expenses in September were £1,125 more than in August, whilst Sales only increased by £470. The increased expenditure was due mainly to enhanced employment costs arising from the number of staff holidays taken. This YTD is, however, still positive, currently standing at £205.</p>
5.4	<p><b>d) Income / Expenditure Summary</b>  Income in September was boosted not only by subscriptions becoming due but also in sales of Tokens at the commencement of the new indoor season, whilst the VAT refund and FIT payment previously mentioned were also credited to the account. Net Income (£26,740) exceeded Expenditure (£10,678) by £16,062, resulting in the YTD figure showing a credit, all be it small at £116., for the first time in the current year.</p>
5.5	<p>The Bank Balance at 30<sup>th</sup> September, allowing for payments pending and adjusted to include final income for the month, credited to the account on 1<sup>st</sup> October, was £26,955.09.</p> <ul style="list-style-type: none"> <li>– Treasurer requested the Management Team to continue to make no <b>unauthorised</b> purchases.</li> </ul>

6.	<b>Bowls Secretary's Report – Jean Webb</b>
6.1	<b>Bowls Committee</b> <p>Since our last meeting the Bowls Committee has once on 12th September. At this meeting the following was discussed and agreed:</p> <ul style="list-style-type: none"> <li>• Clarification of the dress code for Club Competition Finals.</li> <li>• Tighten up on overseeing un-played games and apply rules as necessary.</li> <li>• Next season 2025/26 restrict number of times each team plays each other to a maximum of 4 times.</li> <li>• To look at ways to rejuvenate the Carters Shield (formerly Top Team).</li> </ul>
6.2	<b>Outdoor Bowls</b> <p>Age Concern team lost all 3 games played on finals day.  Ashill &amp; District Mixed Triples team finished 3rd in Division One.  Entries have been submitted for Men's Norfolk Bowls Association league and competitions for 2025. Provisionally, Wymondham A has been placed in the Central Zone and Wymondham B staying in the South zone, this will be confirmed once all entries have been submitted on 15<sup>th</sup> November.</p>
6.3	<b>Indoor Bowls</b> <p>Domestic leagues are underway and already there have been a number of postponements. All the teams in the County Leagues have had good wins in their games so far. Both the Men's A and B O60 teams have played and won their first games in the National competition. The Men lost in the Denny Cup and will now play in the Plate.</p>
6.4	<p>The ipads used to enter the league results have been tampered with, one now keeps timing out and the other one needs to be reset. The PC on the concourse can be used to enter results by going into the tab marked input scores. When time permits these will be looked at, but does tend to be a time consuming task.</p>
6.5	<p>Received an invoice for £538.25 from the Norfolk County Indoor Bowling Association for the Men's annual subscriptions &amp; fees. This has been passed to the Treasurer to pay direct by 20<sup>th</sup> November.</p>
6.6	<p>Sandy Hinton is again running a coffee morning on the last Friday of each month for members to meet and socialise.</p> <ul style="list-style-type: none"> <li>– Concern was voiced on the domestic league schedule this year</li> <li>– Fees for un-played games are still outstanding. Treasurer to issue invoices.</li> </ul>
7.	<b>Sub-Committee Reports: –</b>
7.1	<b>Premises – Peter Harlow</b>
7.1.1	The contract with Dales for the indoor carpet includes one more stretch.
7.1.2	The company Panks have been in to drain the outdoor irrigation system and shut it down for the winter.
7.1.3	Heating boilers have been turned on and a service has been carried out.
7.1.4	The gutter at the far end of the building has been overflowing and caused a leak in the bowls cupboard, which we believe has now been resolved.
7.1.5	The emersion water heater in the main kitchen is not working.
7.1.6	<p>We have been advised by Anglian Water that we are using excessive water and a leak is suspected. An Engineer called to investigate and found no fault with the meter and was unable to identify a leak. Engineer advised, that the next step is to arrange for a leak detection company to survey the site.</p> <ul style="list-style-type: none"> <li>– Treasurer to contact the Club's Insurance Company.</li> </ul>
7.2	<b>Outdoor Green &amp; Grounds – Tony Dunton</b>
7.2.1	The green has been cut and looks good. Thanks to Garry Oakley.
7.2.2	<p>Request £150.00 expenses for the following: Hire of scarifier (Jack Adcock), Hire of spiker (Alan Willer) and purchase a tub of moss killer.</p> <ul style="list-style-type: none"> <li>– Treasurer authorised the payment.</li> </ul>

7.3	<b>Social – Stephen Williams</b>
7.3.1	Spoke with Geoff Batley on the issues of running the music nights and it was agreed with him to step aside and allow someone to take over.
7.3.2	Spoke to VP Music, who are prepared to organise and run these events for a room hire of £140.00 per event. The first event is on 14 <sup>th</sup> December, guests will all be signed into the club and I will attend to ensure all goes smoothly. I am meeting with them tomorrow to obtain a list of planned events.
7.3.3	I have organised a vinyl record night on Saturday 23 <sup>rd</sup> November at a cost of £2.00 per person. Members can bring their own LPs and have tracks played.
7.3.4	Bingo night on 9 <sup>th</sup> November. <ul style="list-style-type: none"> <li>– New Year's Eve was mentioned and it was agreed that Steve will organise an evening.</li> </ul>
8.	<b>Any Other Business</b>
8.1	<b>Health &amp; safety</b> - Yellow strips on the stairs are wearing out and need to be replaced.
8.2	<b>Rumour</b> – Circulating around the Club that the Top Team isn't being played this season. <ul style="list-style-type: none"> <li>– Jean assured the Committee that the Carter's Shield (formerly known as Top Team) will be going ahead, but maybe in a different format so as to attract more players to enter.</li> <li>– It was mentioned that there are quite a lot of inaccurate rumours circulating and discussions taking place in these meetings should not be repeated outside of the Committee.</li> </ul>
8.3	<b>Furniture</b> – Hethersett Social Club are giving away their old chairs and should the club obtain them for the veranda. <ul style="list-style-type: none"> <li>– It was mentioned that they are not in a good enough condition.</li> </ul>
8.4	<b>Membership Subscriptions</b> – In future can these be taken over the bar? <ul style="list-style-type: none"> <li>– No. Envelopes are provided on the concourse for those members who cannot get to the office to pay. They place a cheque or card receipt into the envelope, complete the front and place in the white box.</li> </ul>
8.5	<b>Staff Gratuity</b> – Bill Blackburn proposed, seconded by Maureen Hardy to pay the staff gratuities this Christmas. <b>All in favour.</b>
9.	<b>Date of Next Meeting</b> – Thursday 16 <sup>th</sup> January 2025 at 10am

There being no further business the Chair closed the meeting at 11.30am

Chairperson (print):..... Signed:..... Date:.....