



Wymondham Dell Bowls Club

54B, Norwich Rd, Wymondham. NR18 ONT

Minutes of the Management Committee Meeting
Tuesday 16th July 2024

	<p>Present</p> <p>Alan Coombe (President, Vice-Chair & Trustee), Tony Dunton (Committee), Barry Flatt (Committee), Diane Gibbins (Committee), Gary Goodrum (Committee), Maureen Hardy (Hon. Assistant Club Treasurer), Peter Harlow (Hon. Assistant Club Secretary), Jean Webb (Hon. Bowls Secretary & Trustee), Stephen Williams (Chair & Hon. Club Secretary).</p>
1.	Apologies for absence were received from Bill Blackburn (Hon. Club Treasurer), Rosemary Leeder (Committee) and John Ottaway (Trustee).
2.	Minutes of the meeting for Thursday 30th May 2024 were approved and signed as a true record by the chair of the meeting proposed Barry Flatt, seconded Tony Dunton. All in favour.
3.	<p>Matters Arising – 10.6 courses</p> <p>Item 10.6 – Gordon Roberts is in the process of booking the first two courses required for this role run by the Bowls Development Alliance.</p>
4.	<p>Club Kit – Shirt & Jacket</p> <p>4.1 The proposed design was circulated to the Committee members prior to this meeting. Alistair Stevenson was invited to the meeting to answer questions.</p> <p>An initial order of 15 shirts is required. A Club Shop will be set up to allow members to buy kit direct. To reduce cost members can get together to place bulk orders.</p> <p>Bulk orders are slightly cheaper, prices are:</p> <p>Shirts 1–4 £31.19, 5-9 £27.59, 10-14 £27.35 & 15-999 £26.99</p> <p>Jackets 1-4 £37.19, 5-9 £32.99.</p> <ul style="list-style-type: none"> – It was agreed that the Club will not hold a stock of shirts and jackets. – “Payment in full” from members will be required before orders are placed by the club. – Ali is to prepare and send an order form along with the designs and size chart to Jean to place on the notice board. He will also enquire about additional clothing i.e. gilets, hoodies etc. – It was proposed by the Bowls Committee, seconded by Gary Goodrum to accept the design of the shirt and Jacket. All in favour. <p>4.2 A discussion ensued about black trousers. Jean clarified that black trousers can be worn within the club but not in the County League or Competitions.</p> <ul style="list-style-type: none"> – Peter Harlow proposed, seconded by Barry Flatt to register black trousers as club kit with the EIBA. Votes for 5, against 0 & 3 abstentions. Passed. –
5.	Club Secretary’s Report – Stephen Williams
5.1	Bar – Opening times and staffing has been reorganised, holiday cover is being covered by myself when bowls games are on. Peter Harlow is now trained to cover shifts.
5.2	Wymondham Chiropractors – Car parking spaces have been remarked. Ongoing situation with trucks obstructing the entrance.
5.3	Student Parking – Agreed with Treasurer to allocate 12 spaces at £5.00 per month per space, totalling an income of £60.00 per month if all spaces are used. The school will be in charge of issuing the tickets and paying the fees to the club.

5.4	<p>Membership as at 24/07/2024 -</p> <table><tr><td>Membership Type</td><td>Male</td><td>Female</td><td>Total</td></tr><tr><td>Full</td><td>220</td><td>94</td><td>314</td></tr><tr><td>Life</td><td>4</td><td>5</td><td>9</td></tr><tr><td>Hon. Life</td><td>4</td><td>1</td><td>5</td></tr><tr><td>U25</td><td>1</td><td>-</td><td>1</td></tr><tr><td>Total</td><td><u>229</u></td><td><u>100</u></td><td><u>329</u></td></tr><tr><td>Social</td><td>37</td><td>44</td><td>81</td></tr><tr><td>Total Membership</td><td><u>266</u></td><td><u>144</u></td><td><u>410</u></td></tr></table> <p>Slight increase in members since last reported - +7 full members and +3 social members.</p>	Membership Type	Male	Female	Total	Full	220	94	314	Life	4	5	9	Hon. Life	4	1	5	U25	1	-	1	Total	<u>229</u>	<u>100</u>	<u>329</u>	Social	37	44	81	Total Membership	<u>266</u>	<u>144</u>	<u>410</u>
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6.	<p>Treasurer’s Report – Bill Blackburn</p>																																
6.1	<p>a) New Mower</p> <p>The new mower has finally arrived. Because of an upgraded specification to 'Fine Turf' the mower supplied included the 10-bladed cylinder, which had been ordered initially as an extra. This is now standard equipment, with the 7-bladed cylinder being omitted. This reduced the price by £204. However, the lack of means to scarify the green led to its substitution with a scarifier cassette priced at £290, increasing the overall cost to £2,869, that is £85 over the Committee- approved amount.</p>																																
6.2	<p>b) Solar Panel FiT Payment</p> <p>For the six months 1st December '23 to 31st May '24 the solar panel installation generated 14,483 units with a value of £2,411.90p. The price per unit increased from 16.37p to 17.22p/kWhr on 1st April.</p>																																
6.3	<p>c) VAT Refund</p> <p>For the first quarter of 2024/25 there was a refund of £827.34</p>																																
6.4	<p>d) Social Event 20.06.24</p> <p>The social evening featuring Rick Storm was attended by 43 people (17 members, 26 guests). Ticket sales generated £327 but with the artist's fee of £320 the net profit was a disappointing £7.</p>																																
6.5	<p>e) The Bar</p> <p>Income in June (£2,526) exceeded Expenditure (£2,012) generating a profit of £514. Total expenses were £600 lower than in May whilst sales increased by £250 over the same period. As a result of June's surplus the YTD now shows a credit of £173.50.</p>																																
6.6	<p>f) Credit/ Debit Summary</p> <p>For only the second time in this financial year there was a credit recorded in June. Net Income, at £8,728 exceeded net Expenditure at £8,491 by £237, reducing the YTD deficit to £14,871.</p>																																
6.7	<p>The Bank Balance at 31st June, allowing for payments pending and adjusted to include final income for the month, credited to the account on 2nd July, was £12,846.90</p> <p>– Should we have a plan to increase our finances?</p>																																
7.	<p>Bowls Secretary’s Report – Jean Webb</p>																																
7.1	<p>Bowls Committee</p> <p>Since our last meeting the Bowls Committee met on 25th June and plan to meet again in early September. At this meeting the following was discussed and agreed:</p> <ul style="list-style-type: none">▪ Ratified the appointment of Chris Pickard to the position of Men’s Indoor County League ‘C’ Team Captain.▪ To ensure fairness to all the members, the Bowls Committee propose that rink fees for Club competitions played at 6.30pm are to remain unchanged.▪ To support all, but one of the proposals and motions put forward at this year’s AGM of the Norfolk County Indoor Bowling Ass.▪ The proposed design, material and logo for a new club shirt and jacket.▪ In the Summer Indoor Leagues, uphold the league rule 1.h) “The jack shall not be delivered after the bell has sounded to signify the end of a session”.																																

7.2	<p>Minutes of the meeting are available to view on the Club's website</p> <p>Outdoor Bowls</p> <p>The external league games are progressing well this summer with only a few postponements. The Men's County League 'B' team has struggled on occasions to field players, but luckily so far has not had to play short. League tables can be found on the notice boards and website.</p> <p>The Men's Fermoy Cup 'A' team has made it through to the semi-final and is to be played this Thursday 18th July against County Arts.</p> <p>In the Men's County Championships, we had representatives in the Singles, Pairs, Fours and Senior Fours who made it through to the quarter and semi-final stages, but unfortunately didn't progress any further.</p> <p>Glenda Adcock has reached the quarter finals in the County Un-badged Singles and faces an opponent from Sheringham Morley.</p> <p>The Graves cup team has reached the final, unfortunately this falls on the same day as the Gala Day, however, the organiser has agreed to delay the start time by one hour.</p> <p>Congratulations to Ollie Allen, Ali Stevenson, Gary Goodrum and Richard Haydon for winning the Charlie Boon Memorial Tournament held last Saturday at Norfolk BC.</p> <p>The preparations for the Gala Day are in hand. Sid Jacobs has confirmed the raffle prizes have been purchased and all is in order with the Caterer. Hopefully, Sid and Kate will be joining us to draw the teams next Monday morning.</p> <p>Friendlies are now being administered via the availability module in the Bowlr system. This allows members to see Club matches and advise their availability via their own Members Portal account. Members with no internet connection can either advise the office or Captain of their availability or access their account by using the PC located on the indoor concourse.</p>
7.3	<p>Indoor Bowls</p> <p>Preparations for the indoor season are underway.</p> <p>Tony and I attended the NCIBA AGM the motion to allow the wearing of black trousers was withdrawn by the Executive and the motion to reduce the number of ends played in the County League failed. Copy of the minutes is displayed on the Men's Indoor notice board or County website.</p>
8.	<p>Sub-Committee Reports: –</p>
8.1	<p>Club Kitchens – Diane Gibbins</p>
	<p>A thorough inspection has been carried out with the following observations noted: -</p>
	<p>Bar Kitchenette –</p>
	<ul style="list-style-type: none"> ▪ Microwave needs replacing. ▪ Large grill to be removed.
	<p>Main kitchen –</p>
	<ul style="list-style-type: none"> ▪ Stainless steel worktops are in good order. ▪ Aluminium pans to be removed. ▪ Oven requires a professional clean with a view as to its longevity. ▪ Recommend that kitchen is given a deep clean, including cupboard interiors.
8.2	<p>Premises – Peter Harlow</p>
8.2.1	<p>Spoke to Bacon Engineering regarding the Indoor Bowls Hall roof. Have been informed that the metal is not galvanised and could rust. This could be spray painted or new sheets laid approx. cost £40,000. It looks fine at the moment, but will monitor.</p>
	<p>– It was agreed to take no further action and to monitor any deterioration.</p>
8.2.2	<p>Security guards have attended the site on a couple of occasions without first trying to contact Steve or myself first. The alarm monitoring company have now been instructed to contact us when the intruder alarm is activated.</p>
8.2.3	<p>The Smoke and intruder alarms are due for service this August.</p>
8.2.4	<p>A tree fell on the shed. A volunteer came forward to help remove the tree trunk and I would like to thank Paul Groom and Steve Woods for their help.</p>

8.2.5	Hedge to be cut and weeds eradicated.
8.3	Outdoor Green & Grounds – Tony Dunton
8.3.1	Met with Andrew Harding from Colliers last Friday and he said the green was in very good condition. As the green is now being used less he has drawn up a plan accordingly which in turn will cost less.
8.3.2	From October the Greens Committee along with volunteers will be maintaining the green. New mower has arrived.
8.3.3	Thanks to Di for maintaining the flower beds. <ul style="list-style-type: none"> – Need to seek volunteers to help Di.
8.4	Social – Stephen Williams <ul style="list-style-type: none"> ▪ Quiz night went very well. ▪ 60's night is planned for 10th August. ▪ Bingo is this Saturday night (18th July). Last one being organised by Geoff Batley. ▪ Geoff Batley steps down from organising music nights after 17th August.
9.	Any Other Business
9.1	Rink Fees – To be discussed at the next meeting.
9.2	Live Streaming – Do we permit the live streaming of games in the Club? <ul style="list-style-type: none"> – After a discussion with mixed views. It was agreed that permission to live stream a game will be considered on each request. – It was proposed by Alan Coombe, seconded by Jean Webb to update our Privacy Policy to include the live streaming of a game via a website or social media platform. All in favour.
9.3	Alcohol Brought into the Club – It has been noticed that alcohol is being brought into and consumed on the premises. <ul style="list-style-type: none"> – All agreed, that only alcohol purchased from the Club bar can be consumed on the premises. – Water containers are permitted.
9.4	Recruitment – Alistair Stevenson is interested in being part of a team to look at recruitment.
10.	Date of Next Meeting – Thursday 29 th August 2024 at 10am.

There being no further business the Chair closed the meeting at 11.40am

Chairperson (print):..... Signed:..... Date:.....