



Wymondham Dell Bowls Club

54B, Norwich Rd, Wymondham. NR18 ONT

Minutes of the Management Committee Meeting

Thursday 14th March 2024

	<p>Present Peter Bailey (Vice-Chair & Elected Member), Geoff Batley (Club Secretary), David Chadwick (Chair & Elected Member), Alan Coombe (Trustee), Diane Gibbins (Elected Member), Maureen Hardy (Asst. Treasurer), Peter Harlow (Club Asst. Secretary), Rosemary Leeder (Elected Member), John Ottaway (Trustee) & Jean Webb (Bowls Secretary & Trustee).</p>
1.	Apologies for absence were received from Bill Blackburn (Treasurer).
2.	<p>Minutes of the meeting for Thursday 25th January 2024 were approved and signed as a true record by the chair of the meeting proposed Peter Harlow, seconded Rosemary Leeder.</p> <p>Minutes of the meeting for Thursday 29th February 2024 were approved and signed as a true record by the chair of the meeting proposed Alan Coombe, seconded Peter Harlow.</p>
3.	Matters Arising – Meeting 25th January
3.1	<p>Item 6.3 – As no Premises Committee had officially been appointed this term, an extra Management Committee took place to discuss the future management and maintenance of the outdoor green and grounds.</p> <p>Item 9.1 – Ditch mats have been removed, but no payment has been received by Treasury.</p> <ul style="list-style-type: none"> – Club Secretary to follow up. <p>Item 9.2 – Written & verbal apology issued.</p> <p>Item 9.3 – Position now been filled.</p> <p>Item 9.4 – Deferred to a later meeting.</p> <p>Item 9.6 – Limited Parking places have been granted to Students at Wymondham High Academy.</p> <p>Item 9.7 – Actioned.</p> <p>Item 9.8 – Club Secretary has spoken to a member.</p>
3.2	<p>Matters Arising – Meeting 29th February</p> <p>Item 3.5 – Unofficially Di Gibbins spoke to Peter Roseblade regarding the meeting.</p> <ul style="list-style-type: none"> – On behalf of the Management, Di Gibbins has been asked to speak to Peter Roseblade informing him of the future plans for the Outdoor green and to offer him a contract from April to October. Di Gibbins was asked to report back Peter's response. – Club Secretary to liaise with Di to post a notice advertising for a voluntary Green's Liaison Officer (GLO), also asking for volunteers to help with the upkeep of the green with a view to take over from October.
4.	Club Secretary's Report – Geoff Batley
4.1	Dealing with day to day issues i.e. issuing tokens, coaching etc.
4.2	Social event – Last event was a great success. Made £300.00 for club funds plus takings over the bar.
5.	Treasurer's Report – Bill Blackburn
5.1	<p>a) New Mower</p> <p>Delivery of the Cobra mower for the Outdoor green, due in March, has been delayed and is now not expected until May. NPN have indicated they will loan a machine pending delivery, if required.</p>
5.2	<p>b) The Bar</p> <p>After recording losses in both December and January, the Bar produced a profit in February sufficient to register an overall credit of £203.14 (1.86%) for the first quarter.</p>

5.3	<p>c) Credit / Debit Summary</p> <p>For the two months January and February, net Income (£25,016.09) exceeded Expenditure (£23,839.82) by £1,176.27. The effect of this was to reduce the deficit for the first quarter to £6,726.86 (20.62%).</p> <p>Principal contributors to Income was Rink Fees / Token Sales (£12,600). Feed-in-Tariff (£3,819) and Bar sales (£7,283).</p> <p>Light and Heat again proved to be the single most costly outgoing at £8,420, followed by Wages (£3,345), HMRC quarterly payments for tax (£1,426), and Bowlr Hosting/Licensing for Indoor and Outdoor to February 2025 (£1,240). In addition, Greens Maintenance accounted for £1,693 which included the purchase of a wheeled spreader and 'Spring Treatment' materials.</p> <p>The Bank Balance at 29th February, allowing for payments pending and adjusted to include final income for the month, credited to the account on 4th March, was £22,153.52.</p> <ul style="list-style-type: none"> – It was noted that if this is the last Committee meeting before the Club AGM that the Treasurer has not made any recommendation as to the 2024/25 Subscription fees. Maureen Hardy was asked to contact Bill for his recommendation.
6.	Bowls Secretary's Report – Jean Webb
6.1	<p>Bowls Committee</p> <p>The next Bowls Committee meeting is to be held on Wednesday 27th March.</p> <p>A Notice and a nomination sheet for the Bowls Committee AGM are displayed on the general notice board on the concourse. Deadline to receive motions and nominations is 20th March.</p>
6.2	<p>Indoor Bowls</p> <p>Summer Indoor league entries are trickling in. Enough have now been received to run both leagues on a Wednesday and Thursday morning.</p> <p>Muddles on a Monday and Wednesday lunch time will continue throughout the summer season.</p>
6.3	<p>Outdoor Bowls</p> <p>An information sheet with details of the season's outdoor bowls has been placed on the rink tables, notice board and playing member's area on the Club's website. Also I have prepared an outdoor Club fixture booklet.</p> <p>Entries for the Friday evening Aussie Pairs and Sunday morning Triples leagues are not looking good and so far we do not have enough entries to run these. The entry deadline is being extended to 31st March.</p> <p>Tony Dunton and I met with Sid and Kate Jacobs to discuss, agree and finalise plans for the Club Gala Day. They have organised for an outside caterer to prepare a Hog Roast lunch and will be donating raffle prizes with all the proceeds going to club funds. The winners and runners up of the bowls will receive a small cash prize for themselves and their chosen charities.</p>
6.4	<p>Bowls England</p> <p>At the recent Bowls England AGM a number of motions were put forward by Bowls England and the County Associations to change National Competitions from 2025, a summary of the results can be found in the playing member's area on the Club's website.</p> <ul style="list-style-type: none"> – Are we going to register for the Bowls Big Weekend? Jean Webb proposed, seconded by Alan Coombe for the Club Secretary to register the Club's interest. – Any progress with Club Shirts? No, too busy with other matters. Not my priority.
7.	<p>Grounds Report – Peter Roseblade</p> <p>No report.</p>
8.	Premises Report – Peter Harlow
8.1	Hedges cut in February.
8.2	<p>Alarms only being monitored via mobile which can be unreliable. They can put in a 4G box but this is expensive. It was suggested to cable it ourselves.</p> <ul style="list-style-type: none"> – Peter Harlow with Alan Coombe's help to investigate and action.
8.3	<p>An asbestos survey was carried out and the only problem identified is the large shed.</p> <p>Recommended to leave alone for the present time. Not sure if it is a legal requirement to have an annual survey.</p>

	<ul style="list-style-type: none"> – Club Secretary and Assistant Club Secretary with Alan Coombe's help to investigate the Government regulations and requirements.
9.	Any Other Business
9.1	Club Lockup – Di has offered to assist with the locking up of the club when required. <ul style="list-style-type: none"> – Club Secretary will include Di on the next rota.
9.2	Club Nominations – Why was the nomination sheet not put up on Friday night? <ul style="list-style-type: none"> – The sheet was put up within the required timescale.
9.3	Water Dispenser – The tray and score boards need regular cleaning. <ul style="list-style-type: none"> – Club Secretary will speak with the cleaners to add to their duties.
9.4	Outdoor Green – Suggestion to open the green on Monday 22 nd April, as first matches are on 1st May. <ul style="list-style-type: none"> – Di Gibbins will speak with Peter Roseblade of our intended opening date. Di will let Jean know if this is not do-able.
9.5	Office Telephone – No telephone in the Office at present. What's being done to rectify this? Account with BT is under the Club Secretary or Treasurer and they will only speak to them.
9.6	Club AGM – The Committee needs to appoint the Chair for the meeting, also secret ballots need to be conducted on the night for positions with more than one nominee. <ul style="list-style-type: none"> – Alan Coombe proposed that David Chadwick Chairs the Club AGM, Seconded by John Ottaway. – David Chadwick informed the committee that he along with Peter Bailey are not standing for re-election. Thanks were given to both for their service to the committee over the past year.
9.7	Short Mat bowling – Alan Coombe presented the committee of an opportunity whereby Wymondham Short Mat Bowls Club could move to the Dell. <ul style="list-style-type: none"> – Di thinks this should be looked at by the new management committee. – The question was asked if it had to be on a Monday night. David Chadwick replied not necessarily. – All agreed that it should be given serious consideration. – John Ottaway proposed that if we agree the idea in principle this should be investigated and discussed further, seconded by Rosemary Leeder. All in favour. <p>David Chadwick will act on behalf of Wymondham Short Mat B.C and Alan Coombe volunteered to represent Wymondham Dell B.C</p>
10.	Date of Next Meeting – Thursday 18 th April 2024 at 10.00am

There being no further business the Chair closed the meeting at 11.50am

Chairperson (print):..... Signed:..... Date:.....